

# The Times Secondary School

Set A Full Marks:-75 Grade: - XII Stream: Management (Morning Shift) Pass Marks:-30

Subject: - Business Studies Time: 3hrs

Candidates are required to give their answers in their own words as far as practicable. The figures in the margin indicate the full marks.

#### Group A

## Very short answer question

 $[11 \times 1 = 11]$ 

- 1. What is management?
- 2. Identify the various levels of management.
- 3. Point out the functions of management.
- 4. What is scientific management?
- 5. State the limitations of scientific management.
- 6. What do you mean by administrative management theory?
- 7. Elaborate the concept of planning.
- 8. Identify the benefits of planning.
- 9. Define decision making.
- 10. What do you mean by decision making under uncertainty.
- 11. Define organizing.

#### Group B

### **Short answer question**

 $[8 \times 5 = 40]$ 

- 12. Describe management as a science.
- 13. State and explain the essentials of management.
- 14. Explain the principles of scientific management.

Or

Describe the various types of plan.

- 15. Explain the pitfalls of planning.
- 16. Describe the process of planning.
- 17. State and explain the importance of decision making.
- 18. Describe any two types of decision making.
- 19. Explain the organizing process.

## **Group C**

### Long answer question

 $[3 \times 8 = 24]$ 

- 20. State and explain the key management functions.
- 21. Describe the principles of scientific management.
- 22. Explain the decision making process.

Or

Explain the principles of organizing.

The End



# The Times Secondary School

Dillibazar, Kathmandu

First Terminal Examination – 2079

Set B Full Marks:-75 Grade: - XII Stream: Management (Morning Shift) Pass Marks:-30 Subject: - Business Studies Time: 3hrs

Candidates are required to give their answers in their own words as far as practicable. The figures in the margin indicate the full marks.

#### Group A

#### Very short answer question

 $[11 \times 1 = 11]$ 

- 1. Define management?
- 2. Identify the essentials of management.
- 3. What do you mean by scientific management?
- 4. State the principles of scientific management.
- 5. What is administrative management theory?
- 6. Define planning.
- 7. Identify the pitfalls of planning.
- 8. Elaborate the concept of decision making.
- 9. Point out the importance of decision making.
- 10. What do you mean by decision making under certainty.
- 11. Define departmentalization.

### Group B

## **Short answer question**

 $[8 \times 5 = 40]$ 

- 12. Describe management as a profession.
- 13. State and explain the levels of management.
- 14. Explain the limitations of scientific management.

Describe the various types of plan.

- 15. Explain the benefits of planning.
- 16. Describe the process of planning.
- 17. State and explain the process of decision making.
- 18. Describe any seven principles of organizing.
- 19. Explain the organizing process.

# **Group C**

# Long answer question

 $[3 \times 8 = 24]$ 

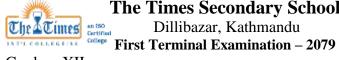
- 20. State and explain the key management functions.
- 21. Describe the principles of scientific management.
- 22. Explain the bases of departmentalization.

Or

Explain the types of decision making.

The End

# The Times Secondary School



Full Marks:-75 Grade: - XII Stream: Management (Day Shift) Pass Marks:-30 Subject: - Business Studies Time: 3hrs

Candidates are required to give their answers in their own words as far as practicable. The figures in the margin indicate the full marks.

### Group A

## Very short answer question

 $[11 \times 1 = 11]$ 

- 1. Define Management?
- 2. Point out the pitfalls of planning?
- What is scientific management?
- 4. Explain management as a group activity?
- 5. Define unity of command?
- 6. Mention the process of decision making?
- Define programmed decision?
- 8. Define departmentalization?
- 9. Point out the functions of management?
- 10. List out why organizing is important?
- 11. Define scalar chain?

### **Group B:**

# Attempt any eight question

 $[8 \times 5 = 40]$ 

- 1. Describe management as a science?
- Explain the functions of management?
- Explain the organizing process?
- Explain the limitations of scientific management?
- 5. Define the level of management?
- Explain the process of planning?
- 7. Define management ?Explain any four characteristics of management?
- 8. Describe any two types of decision making?
- 9. Explain the importance of planning?

## **Group C**

#### Attempt any three Questions

 $(3 \times 8 = 24)$ 

- 1. Explain the types of decision making?
- 2. Describe the principles of administrative management?
- 3. Explain the bases of departmentalization?
- 4. Explain the principles of organizing?

#### The End